

POLICE OFFICER

(Competitive Class)

DISTINGUISHING FEATURES OF THE CLASS

This is routine police work concerned with the protection of life and property through the enforcement of laws and ordinances. Work in this class involves limited phases and responsibilities of law enforcement. New employees work with and receive assistance from more experienced employees of the department and are taught the fundamentals and more advanced phases of police work by superior officers who closely supervise their performance. This class ranks immediately below that of Police Sergeant.

EXAMPLES OF WORK

(NOTE: These examples are illustrative only and are not intended to restrict duties to those listed.)

Assists in patrol work in the city, by automobile or on foot;

Helps keep traffic moving;

Marks cars for overtime parking;

Answers questions for and gives directions or assistance to the public;

Assists children, crippled, blind, or elderly persons in crossing streets, etc.;

Helps maintain order in traffic, in crowds, and at public gatherings;

Attends classes of instruction, reads and studies assigned materials, and generally prepares himself for better performance of his duties;

Makes arrests when necessary in accordance with the law;

Attends training sessions as required.

Performs other duties as indicated, required, or directed.

QUALIFICATION REQUIREMENTS

Must not be less than twenty (20) years of age upon date of initial appointment;

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript,

affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

After offer of employment, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation;

Must successfully pass a civil service examination testing aptitude for beginning work in this class.

Must have and maintain at all times a current, valid driver's license issued by the State of Louisiana.

Must successfully complete the Police Officer's Service Training Course ("POST") before confirmation to class.

Prior to confirmation, must establish domiciliary residence within the Parish of St. Mary;

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Rev	08-04-71
	09-18-74
	12-08-75
	05-10-77
	03-02-82
	12-20-93
	10-12-94
	01-27-97
	07-01-98
	11-15-04
	08-14-14